

Gian Jyoti GROUP OF INSTITUTIONS
SHAMBHU KALAN, BANUR

GJGI/CD01/519

3/12/2013

Notice

This is to inform all the students of B.Tech, MBA that the classes for the even semester will commence from 6th January, 2014. All the Students are required to register themselves for even semesters on or before 6th January, 2013. Registration for Even Semester shall not be done without having paid the semester fees in full. The students, who do not register by the notified date, shall not be upgraded to next semester on ptudocs.com portal.

Procedure For registration:

- Collect the "Semester Registration form" from Library can download form from www.gjiet.com
- Collect the details of Semester fees from the admin office or get from www.gjiet.com
- Submit the full fees strictly in one installment in below mentioned college bank account or deposit cash to admin office.

Account Number : 1155000102049859

Account Name: Gian Jyoti Group of Institutions

Bank Address : PNB, Phase 1, Mohali

DD Payable at : Mohali

- Fill the "Semester Registration form" and fee deposit details. Get it signed from admin office.
- Submit "Semester Registration form" to respective Head of Department; also attach the copy of receipt of the fee deposited.
- Submit the form to respective HOD.
- Get the registration letter and show it to subject teacher, Subject teacher will enter your name into his/her register only after seeing the Registration certificate issued by HOD.

However, the students will be allowed to attend the classes till 10th January, 2014 but his/her attendance will not be marked till he/she registers for the semester. A late fee of Rs 50/- will be levied per day for late registration after 10th January, 2014. They will be considered registered after submission of "Semester Registration form" to their respective HOD.

Dr. V. k. Jadon
Director

CC: Notice Boards
All Heads, B.Tech & MBA
All Students